



February 2nd, 3rd and 4th, 2016
South Towne Expo Center
Sandy, Utah

Transportation Reimbursement Form

Invoice for transportation is required for reimbursement.
 Reimbursement forms and invoices must be submitted
 within 14 days after the event to receive the
 reimbursement to the school/district.

REIMBURSEMENT NOT TO EXCEED ACTUAL COST

District _____ School _____

| Name | Phone | Email | Number of Buses | Roundtrip Mileage |
|-------|-------|-------|-----------------|-------------------|
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

Please make check payable to: _____

Address: _____

| Reimbursement Rates | |
|------------------------------|----------|
| 0 to 75 miles round trip | \$75.00 |
| 75 to 150 miles round trip | \$150.00 |
| 150 miles or more round trip | \$300.00 |

Send completed form to:

Alli Kozick
 4770 S. 5600 W.
 West Valley City, UT 84118

akozyck@utahmediagroup.com
 801.204.6829

*First come, first serve. Funds are limited and reimbursement is not guaranteed